


<b>VEH 18</b>		 <b>Transport Malta</b> Land Transport Directorate Telephone: (00356) 2556 0000 Website: www.transport.gov.mt	
<b>APPLICATION FORM TO RE-REGISTER AN UNDOCUMENTED VEHICLE MANUFACTURED IN OR BEFORE 1976</b>  <b>(Applicable between 6<sup>th</sup> - 31st January 2020)</b>			
<b>SECTION 1: PERSONAL DETAILS OF APPLICANT</b>			
Name & Surname :			
Address:.....			
ID Card No:	Telephone No:	E-mail Address:	
<b>SECTION 2: DETAILS OF VEHICLE AND ENGINE</b>			
Make of Vehicle	Body Type: <sup>1</sup>	Model:	
Year of Manufacture:	Chassis/Frame No.: <sup>2</sup>	Seating Capacity:	
Colour/s:	Weight:	Last Change of Owner:	
Engine Make:	Engine No:	Engine Capacity:	Fuel Type: <sup>3</sup>
(Optional Engine) Make:	Engine No:	Engine Capacity:	Fuel Type:
<b>SECTION 3: PHOTOGRAPHS AND DOCUMENTATION</b>			
Affix to this application, <b>good quality</b> photographs of the vehicle in its present condition. In the case of cars, vans, trucks, etc. <b>Five photographs</b> will be required (front and rear, side, engine bay and vehicle interior). <b>Four photographs</b> will be required in the case of motorcycles, (front & rear plus one photo per side). Where engine shields/covers are present (e.g. Motor scooters) a photograph clearly showing the engine must be submitted. <b><u>Where the vehicle in question is little more than a chassis/frame, the applicant will be required to supply further documentation, from a recognised authority, (e.g. marque owners club, local member club etc.) supporting the identity of the vehicle in question.</u></b> <b>A SWORN AFFIDAVIT CONFIRMING THE ACQUISITION OF THIS UNDOCUMENTED VEHICLE MUST BE ATTACHED TO THIS APPLICATION</b>			
<b>SECTION 4: VEHICLE INSPECTION (only required when vehicle is ready to be used on the road)</b>			
Can the vehicle be moved for inspection purposes? Yes <input type="checkbox"/> No <input type="checkbox"/>	Inspection Date:	Inspected By:	
<b>SECTION 5: DECLARATION</b>			
I the undersigned, in consideration of the Authority For Transport in Malta has no objection to the registration of the above vehicle hereby agree to indemnify and save harmless Transport Malta and all its employees against any and all liability, loss, damages, costs or expense which it or them may ever hereafter incur, suffer or be required to pay by reason of the said registration. I understand that any false statements will lead to prosecution at law. I also hereby declare that the information given is true, complete and correct. I empower Transport Malta to deregister the vehicle and take all the necessary steps, should it transpire that this application was not filled in good faith.			
Signature & Stamp of TM Officer		Applicant's Signature	
Date Received:	Administration Fees <input type="checkbox"/> Certification - €50.00 <input type="checkbox"/> Inspection - €55.00	Payment Receipt No:	
Version 4 - 6th January 2020		Authority for Transport in Malta set up by ACT XV in 2009	

<sup>1</sup> State if vehicle is a saloon, estate, convertible, pickup, motorcycle etc

<sup>2</sup> If no Chassis or Vin Number is available write unknown

<sup>3</sup> Petrol or Diesel

## Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta, LJA 2021 is the Data Controller for the purpose of the Data Protection Act CAP 586 and the General Data Protection Regulation (EU) (GDPR) 2016/679. This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

### 1. The information we collect and how we use it

- 1.1. From this Application Transport Malta collects different types of information which information is that required by Law and is used explicitly for your applications related to Vehicle Registration and Drivers Licences. It is to be noted that if the required information is not provided the said application could not be processed.
- 1.2. The primary purpose for collecting information is mainly to process the applications related to Vehicle Registration and Drivers Licences, however, your Personal information may also be used for related purposes that amongst other include: sending notifications, renewal of licence after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

### 2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below;
  - Any third party offering assistance in providing the service, including Insurance companies and Contractors responsible for the development of Vehicle Registration and Licensing or Driving Licences Applications;
  - Any law enforcement body who may have any reasonable requirement to access your personal information;
  - Third party entities responsible for the data processing and printing of relative licences.

### 3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
  - a. the right for information;
  - b. the right to access;
  - c. the right to rectification;
  - d. the right to erasure;
  - e. the right to restrict processing;
  - f. the right to object to processing;
  - g. the right to data portability;
  - h. the right to complain to a supervisory authority; and
  - i. the right to withdraw consent.

- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt). We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.
- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

### 4. Retention period

- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2. Once the Licence is issued, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

### 5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the processing of Vehicle Registration and Licensing or Driving Licences.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

### 6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and Chapter 586 of the Laws of Malta (Data Protection Act).

### 7. Data Protection Officer

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt)

### 8. Contacting us

- 8.1. Please address any questions, comments and requests regarding the application process to [info.tm@transport.gov.mt](mailto:info.tm@transport.gov.mt).

#### Data Protection Notice

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